Department *of* Health & Human Services

Utah adoption registry

☐ New registration ☐ Update info

Please provide the requested information in the form below so that DHHS Vital Records can process your request. The information you give us will be stored in the Utah adoption registry and will be shared with matched individuals based on your contact preferences. If necessary, the information may be accessed by contractors who are a part of the DHHS technical team. All fields are required. We will not be able to process your request without the required information. This data is part of the record series 28618.

Checklist

- ☐ I know I could process my registration online at **AdoptionRegistry.utah.gov** and log in any time to check my status or update my info if I register online.
- ☐ The adoptee was born in Utah.
- ☐ **ID:** Include an enlarged and easily identifiable photocopy of your identification documents.
- ☐ **Payment**: Check or money order made out to 'Vital Records' is enclosed. New registration: $25. Update to match search information: $10.
- ☐ Birth parents who wish to share their non-identifying health history or other information have included those documents.
- ☐ This application is fully completed and correct.

Registrant contact info for OVRS staff

Registrant name: Phone:

Address:

Email address:

Choose one:

☐ **Adoptee older than 18** ☐ Do not share my contact information if a match is found. ☐ Share my contact info as listed below. ☐ I want to receive contact information if a match is found. ☐ Please send a non-certified copy of my birth certificate	☐ **Birth parent** ☐ Do not share my contact information if a match is found. ☐ Share my contact info as listed below. ☐ Share my intermediary's contact information - entered below ☐ I want to receive contact information if a match is found. ☐ I want to share medical history or other info (please attach)	☐ **Sibling older than 18 with a common birth parent** ☐ Do not share my contact info if a match is found. ☐ Share my contact info below ☐ I want to receive contact information if a match is found.

- ☐ I hereby consent to share information with my matches as I have elected in this form.
- ☐ I understand I can submit this form to change my elections or update my information at any time.
- ☐ My information will remain in the Utah Adoption Registry unless I change it by submitting an updated form.
- ☐ I understand that registering here does not guarantee a match will be found.

Signature: Date:

Registrant or intermediary contact info to share with match

Name: Phone:

Address:

Email address:

Adoptee identifying information

Birth name: Sex assigned at birth:

Adoptive name:

Current name:

Birth date: Birth place:

Hospital or other location:

Names of adoptive parents:

Adoption/placing agency/attorney:

Is there a sibling under 18 with a common birth parent raised in the same family setting? ☐ Yes ☐ No/unknown

Birth parent information

Parent 1 name before first marriage or alias used at time of birth:

Parent 1 current name:

Parent 2 name before first marriage:

Parent 2 current name:

Mailing address: ATTN: Adoption Registry PO Box 141012 ◦ SLC, UT 84114-1012

801-538-6105 ◦ Fax 801-538-7012 ◦ adoptions@utah.gov ◦ vitalrecords.utah.gov ◦ DHHS-OVRS-302 2026

Department *of* Health & Human Services

Acceptable identification to obtain vital records

Identification (ID) must be current

Identification is required for all non-public vital records. Mailed requests must include an easily identifiable photocopy of the front and back of the identification from the list below or the application will be returned. One form of identification from the "Primary" column is required or two forms of identification from the "Secondary" column.

Primary

(Need 1—photo ID)

- Government issued photo driver's license
- Government issued photo identification
- Employment authorization card
- U.S. military identification card
- Tribal identification card
- Permanent resident card
- Foreign visa
- U.S. passport
- U.S. passport card
- Foreign passport
- U.S. naturalization certificate or certificate of citizenship
- Matricula consular card
- Concealed weapon permit
- Mexican voter registration card
- Jail/prison release form (with picture)
- Veteran's health ID card

Secondary

(Need 2)

- Work identification—paycheck stub or W-2
- School, university or college ID card
- Voter registration card
- Social Security card
- U.S. military separation/DD-214
- Motor vehicle registration/title
- Marriage license (certified copy with signatures, not an abstract)
- Court order or court documents
- Jail/prison documents
- Probation documents
- Property tax receipt
- Selective Service card
- Hunting/fishing license
- Insurance card or documents
- Utility bill
- Business license
- Professional license

We cannot accept:

- Novelty Identification Card (ID not issued by the government)
- Driving Privilege Card (prohibited by law UCA 53-3-207(7)(b)(ii)).

If you do not have acceptable identification, you can ask your spouse, parent, grandparent, sibling, or adult child to show their appropriate identification to request the certificate. Proof of relationship is required.